

Guidance for Registration Photographs

Your application will be delayed if your photos don't meet the rules.

The size of your photos

Your photos must:

- measure 45 millimetres (mm) high by 35mm wide (the standard size used in photo booths in the UK)
- not be a cut down version of a larger picture.

Your photos do not have to be sized if they are submitted electronically (cd, memory stick email attachment etc.).

The quality of your photos

Your photos must be:

- printed to a professional standard
- taken within the last month
- in colour on plain white photographic paper with no border
- taken against a plain cream or light grey background
- clear and in focus
- without any creases or tears
- unmarked on both sides
- unaltered by computer software

What your photos must show

Your photos must:

- be a close-up of your full head and upper shoulders
- contain no other objects or people
- be in clear contrast to the background

In your photo, you must:

- be facing forward and looking straight at the camera
- have a neutral expression and your mouth closed
- have your eyes open, visible and free from reflection or glare from glasses
- not have hair in front of your eyes
- not have a head covering (unless it's for religious or medical reasons)
- not have anything covering your face
- not have any 'red eye'
- not have any shadows on your face or behind you

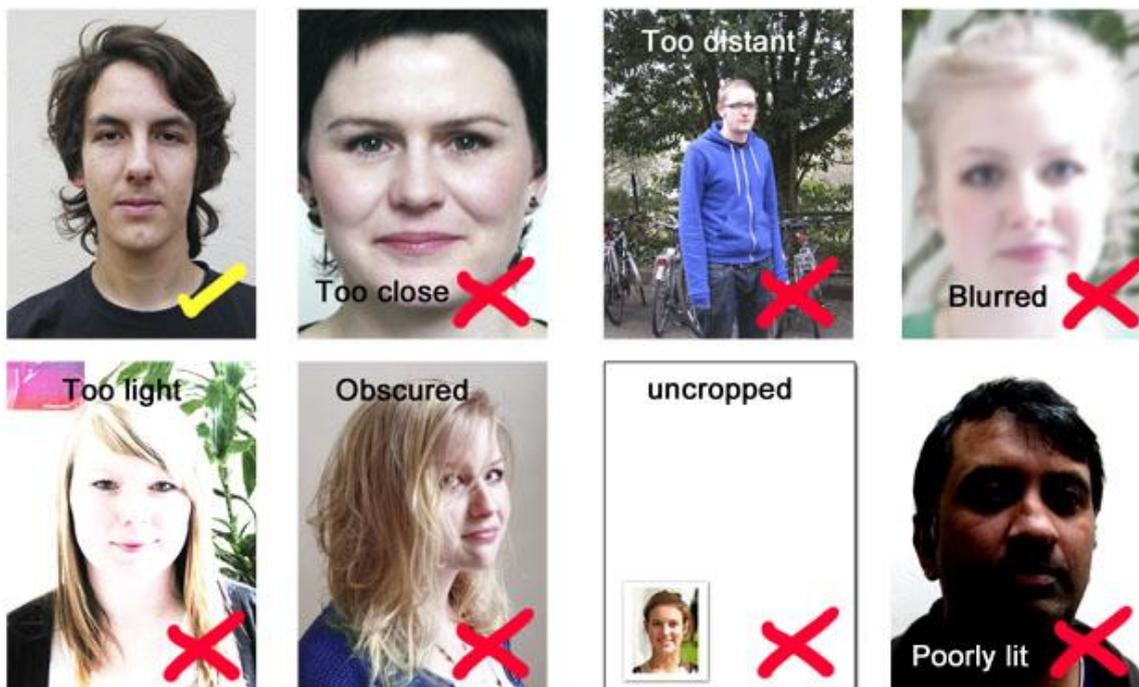
You can't wear sunglasses or tinted glasses. You can wear reading glasses but your eyes must show fully through clear lenses without glare or reflections.

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The size of your image

The image must clearly show from the crown of your head to your chin.

Examples



Attaching photos to the registration form

Your photos must;

- be attached using a low adhesive glue (such as pritt-stick). Please do not use super-glue as this distorts the image.
- Not be covered with selotape or use glue on the front.

Sending photos electronically

Your photos must;

- be clearly labelled with the child's name. Please rename the image before sending.